Jay Veenstra / Rick Romanko

Preface -

In order for students to be successful in either social or business situations, they must be able to communicate effectively. **Speak it Up** was created specifically to help students become better communicators in English. In order to do this, we designed an assortment of interactive and performance speaking tasks with three main goals in mind:

- 1. To get students used to speaking in English Students in Japan often lack experience in speaking English. This makes them feel anxious and uncomfortable when they have to use English. Those who *Speak it Up*, will have a chance to break that vicious cycle and become comfortable using English.
- 2. To get students to speak as much as possible in English To improve your speaking skills you need to practice, practice, practice. Students who *Speak it Up* in English will have numerous opportunities to speak and become more confident and fluent in using English.
- **3.** To get students to successfully complete different types of speech acts Speaking in English is more than just having a conversation. Students who *Speak it Up*, will gain experience in a number of different speaking situations.

Speak it Up has five sections that progressively build on each other. **Section One** introduces questions frequently used in conversations and communication strategies. The frequently used questions allow students to immediately begin interacting with each other, while the communication strategies help students overcome any communication difficulties that might occur. **Section Two** focuses on self introductions. By using and expanding on the questions from the previous section, students learn to talk about themselves for an extended period of time. **Section Three** then teaches students the basic components of a conversation and how to be successful in face-to-face interactions.

The last two sections of the textbook focus on getting students to present information clearly to others. **Section Four** requires students to explain, in detail, the positive points of their hometowns and convince others it is worth visiting. Finally, **Section Five** brings everything together using a more academic approach. Students research a topic, create a survey, collect and analyze data, and make a poster to present their results to other members of the class. In addition, there is a weekly in-class interactive speaking activity, and an out of class speaking assignment in **Speak it Up**. **Let's Talk Time** is an in-class speaking activity that requires students to talk to a new classmate every week. This helps them to get to know each other better, which builds meaningful relationships and friendships. The out of class speaking activity, **Up to You**, fosters authentic language use outside the classroom by getting students to seek out and participate in English speaking experiences of their choice.

We believe that the step-by-step speaking progressions and multiple opportunities available for students to *Speak it Up* in English will help improve their speaking skills and confidence when using English. We hope you get the most out of *Speak it Up*.

社会生活またはビジネスの場において成功を修めるためには、有効にコミュニケーションを取ることができなければなりません。本書 Speak it Up は特に、学生がよりよい英語の話し手となることを手助けするために作成されました。そのために、対話方式のタスクと、パフォーマンス・スピーキングのタスクで本書を構成しました。これらは、以下の3つを目標としています。

- 1. 英語で話すことに慣れる 日本の学生は、英語を話す経験が不足しています。そのため、英語を使わなければならないとき躊躇してしまうのです。 *Speak it Up* の学習者は、その負のサイクルを断ち切り、英語を快適に使用できるようになるでしょう。
- 2. <u>なるべく英語で話すこと</u> スピーキングスキルをより伸ばすためには、練習あるのみです。 *Speak it Up* で学習する学生は、たくさんの練習の蓄積によって、自信を持って流暢に英語を使う ことができるようになるでしょう。
- **3.** <u>異なるタイプのスピーチを首尾よく完遂させること</u> <u></u> 英語でのスピーチの機会は、単なる会話よりも多くあります。*Speak it Up* で学習する学生は、多くの異なるシチュエーションでスピーチする経験を得ることができます。

Speak it Up は、5つのセクションに分かれており、それぞれ段階的に学習を進めます。

セクション1は導入部で、会話とストラテジーが組み込まれた問題を扱います。何度も練習することで、学生がお互いに、すぐに会話を始められるようになるとともに、日本語とは異なる英語のストラテジーを学ぶことは、将来起こり得るどのような難しいコミュニケーションにも、学生が打ち勝っていくための助けになるでしょう。セクション2では、自己紹介を中心としています。前のセクションの質問をそのまま使ったり、質問の内容をふくらませたりすることで、学生は、決められた時間の中で自分自身について話し続けることを学びます。セクション3は学生に、会話の基本的な構成や、相手と顔をあわせた場面で上手くやりとりをする方法を学びます。

テキストの最後の2つのセクションは、学生が他者にはっきりと情報を伝達できるようになることに重きが置かれています。セクション4では、自分の出身地の良いところについて、項目立てて説明を行い、他者に自分の出身地がいかに訪れる価値がある場所であるかということを納得させる力が要求されます。最後に、セクション5では、これまでに学習したすべてを同時に用いて、より専門的なアプローチを行なっていきます。学生はトピックを研究し、調査表を作成し、データを収集、分析し、クラスの他のメンバーにそれらの結果を発表するためポスターを作ります。

さらに、毎週の授業での対話方式のアクティビティと、授業外でのスピーキング課題が課されます。 "Let's Talk Time"は、毎週新しいクラスメイトと話すことが要求される授業内スピーキング・アク ティビティです。このアクティビティは、学生がお互いをよく知り、有意義な関係を築き、よりよい親 交を深める助けになるでしょう。授業外のアクティビティである "Up to You"では、英語を話す機会 をそれぞれの学生が見つけ出して参加することによって、授業外でも実際に言葉を使うよう促します。

私たちは、学生たちがこのテキストによって、段階的にスピーキングを学び、英語で話す機会を数多く得ることにより、実際のスピーキングスキルをより良くし、自信をつけることができると信じています。

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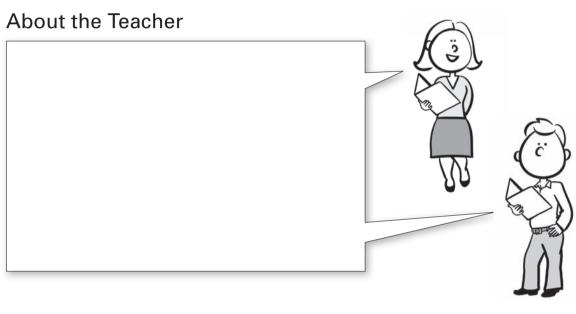
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INTRODUCTION (1): Nice To Meet You

Let's Start Listening and Speaking!



Before we start this course, you need to know a little about the teacher and the important points of this class. Listen to the teacher and write down what you hear.



Important Information for this Class		

Useful Classroom English



During this course we will often be working in pairs and small groups. Here are some useful phrases that will help you communicate more easily in English.

Finding a partner パートナーを見つける

A: Let's be partners!
パートナーになりましょう!
B: OK!
いいよ!

Asking for help 助けを求める

Let's ask <u>Keiko</u>. (classmate's name)
<u>ケイコさんに</u>聞いてみましょう。
Let's ask the teacher.
先生に聞いてみましょう。

<u>Jay</u>, could you help me please? (to the teacher or a student)
<u>ジェイさん、</u>手伝ってくださいませんか。(先生に対して、あるいはクラスメートに対して)

<u>Rick</u> help!
<u>リックさん、</u>手伝って!

Clarifying はっきりさせる

I'm sorry, I don't understand. すみません。わからないのですが。
Could you repeat that please? もう一度繰り返していただけますか?
What does mean?とはどういう意味ですか?
How do you say in English? は英語で何というのでしょうか?
How do you spell that? それはどう綴りますか?
How do you spell??
How do you pronounce this word? この単語はどう発音しますか?

Other Useful Phrases

- 1	
- 1	
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- 1	
- 1	

Nice To Meet You

Activity 1 Writing

Complete the sentences below with **your** information.

1.	My name is	
2.	My birthday is on	
3.	I am from	
	I have	
5.	In my free time I like to	
6.	My favorite food is	
7.	On my last vacation I went to	
8.	On my next vacation I would like to go to	
9.	I	on the weekend
10.	My major is	
1.	What is your name?	
2.	When	<u> </u>
3.	Where	
4.	How many people	
5.	What do you like to do in your	
6.	What is your favorite	
7.	Where did you	
8.	Where would you like to go on your next	
9.	What	on the weekend?
10.	What	major

Activity 3 Speaking

Talk to other students in the class using the questions from **Activity 2**. Write down their answers in the spaces below. Then answer the questions at the bottom of this page.

	Partner 1	Partner 2	Partner 3	Partner 4	Partner 5	Partner 6
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

1.	Which student has a birthday nearest to your birthday?	
2.	How many students have four people in their family?	
3.	Who had the most exciting weekend?	because

4. How many students want to go abroad on their next vacation?

Questions – The Key to Speaking Success



Look at the **TOPIC**s below. Each topic has many questions. Look at the Japanese questions and the English questions. The words in the English questions are in the wrong order. Write the correct English question and then write your answer in English.

* GTQ means General Topic Questions. You always start a conversation with a general topic question.

TOPIC	QUESTIONS		
	GTQ - you do do? What ⇒ What do you do?		
	職業は何ですか?	Your Answer: I'm a student.	
	What do you go to? school →		
	どこの学校に行っていますか?	Your Answer:	
	you year are in? What →		
	何年生ですか?	Your Answer:	
Oakaal	do What you study? / your major? What's	5 → /	
School	何を勉強していますか?/専攻は何ですか?	Your Answer:	
	What do you about your school? like →		
	自分の学校のどこが好きですか?	Your Answer:	
	Your Question:		
	Your Answer:		
	Your Question:		
	Your Answer:		

	GTQ – a part-time job? Do you have →		
	アルバイトをしていますか?	Your Answer:	
	work? Where do you →		
	どこでアルバイトをしていますか?	Your Answer:	
	do you work? How often →		
Part-time	どれくらいの頻度で働いていますか?	Your Answer:	
Job	Do you your job? like →		
	その仕事は好きですか?	Your Answer:	
	Your Question:		
	Your Answer:		
	Your Question:		
	Your Answer:		

	GTQ – are from? Where you →	
	出身はどこですか?	Your Answer:
	What is in your hometown? famous →	
	あなたの地元では何が有名ですか?	Your Answer:
Hometown	Tokyo like? What's →	
	東京はどんなところですか?	Your Answer:
	Your Question:	
	Your Answer:	
	Your Question:	
	Your Answer:	

	GTQ – do Where you live? →	
	どこに住んでいますか?	Your Answer:
	have you lived there? How long →	
	そこにどのくらい住んでいますか?	Your Answer:
Live	Do you there? like living →	
Live	そこに住むのが気に入っていますか?	Your Answer:
	Your Question:	
	Your Answer:	
	Your Question:	
	Your Answer:	

	GTQ – do you like to do in your free time? →	What
	自由な時間がある時、何をするのが好きですか?	Your Answer:
	do you go shopping ? How often →	
	どのくらいの頻度で「買い物に行きます」か?	Your Answer:
	do you usually shop ? Where →	
	普段 どこで 買い物をしますか?	Your Answer:
	else What do you like to do? →	
Hobby	他に何をすることが好きですか?	Your Answer:
-	kind What of movies you do like? →	
	どんな種類の 映画 が好きですか?	Your Answer:
	is your favorite musician? Who →	
	好きな ミュージシャン は誰ですか?	Your Answer:
	Your Question:	
	Your Answer:	
	Your Question:	
	Your Answer:	

* means you can change the word with another word.

	GTQ – to travel? Do you like →		
	旅行は好きですか?	Your Answer:	
	traveled abroad? Have you ever →		
	海外旅行に行ったことがありますか?	Your Answer:	
	last vacation? Where did you go on your →		
	一番最近の休暇はどこに行きましたか?	Your Answer:	
Troval	would you like to travel to next? Where →		
Travel	次はどこに旅行に行きたいですか?	Your Answer:	
	is your favorite place to visit in Japan? What →		
	日本ではどこを訪れるのが好きですか?	Your Answer:	
	Your Question:		
	Your Answer:		
	Your Question:		
	Your Answer:		

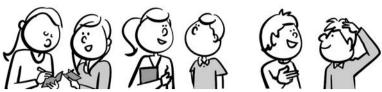
	GTQ – did you do on the weekend? What		
	週末 は何をしましたか?	Your Answer:	
	did you go with? Who →		
	誰と 行き ましたか?	Your Answer:	
	did you go there? Why →		
	なぜそこに行きましたか?	Your Answer:	
Weekend	you do/buy ? What did →		
	何を しました/買いました か?	Your Answer:	
	stay? How long did you →		
	どのくらいそこにいましたか?	Your Answer:	
	Your Question:		
	Your Answer:		
	Your Question:		
	Your Answer:		

	GTQ – How many do you have in your family? people →		
	何人家族ですか?	Your Answer:	
	brothers or sisters? you have any Do → きょうだいがいますか? does What your sister do? →		
Family			
	おねえさん (妹) は何をしていますか?	Your Answer:	
	Your Question:		
	Your Answer:		

	GTQ –
	Your Answer:
YOUR	Your Question:
TOPIC:	Your Answer:
	Your Question:
	Your Answer:
	Your Question:
	Your Answer:

	Do like you AKB48 ? →				
	AKB48 が好きですか?	Your Answer:			
	Can snowboard ? you →				
	スノーボード ができますか?	Your Answer:			
	from Tachikawa ? Are you →				
	立川出身ですか?	Your Answer:			
	been to Canada? Have you ever →				
	カナダ に行ったことがありますか?	Your Answer:			
	Who				
	What				
	Why				
	Where				
Other					
Questions	When				
	How				
	How much				
	How many				
	now many				

LET'S TALK TIME



Directions

This is a speaking class, so you must speak to many students in the class. For this assignment you must talk to a **DIFFERENT** partner every class.

At the beginning of class, you and your partner will talk for **5 to 10 minutes** without stopping. You must ask your partner about a variety of TOPICS and then ask extra questions about each topic. You must then write down your partner's answers (key words only).

Try to talk about as many topics as you can, and ask a lot of extra questions.

Grading

This speaking activity is <u>50 points</u>. Everyone starts with 50 points, but you will lose <u>3 points</u> for the reasons below. *You will lose points, if you*...

- **1. Speak about the same topics** For example, every week you talk about the topics of SCHOOL, HOMETOWN, and LIVE. Change the topics as much as you can.
- **2. Speak to the same person** You must speak to a new partner every class!
- **3.** Leave blank spaces Every time you do this speaking activity you must write the date, your partner's name, the topic and your partner's answers.
- **4. Speak Japanese** This is an English speaking class, not a Japanese speaking class.
- **5. Stop talking** You must continue to speak in English until the teacher tells you to stop.
- **6. Are late or absent** If you are late or absent and cannot do the activity, you cannot get points. Points are given for how many times you participate in the activity.

You get bonus points (decided by the teacher) for:

- Original TOPICS You ask questions about topics that are not on the Questions The Key to Speaking Success pages. For example: Your Dream / Future Family / Business.
- **2.** Trying Your Best You are very communicative with every partner. This means you smile, make eye contact, and try to speak a lot with everyone.

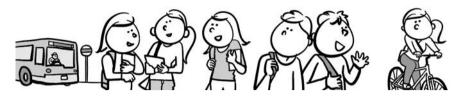
Total Points

/50

Example:						
Date:	Partner's Name:					
April 15	Ken Suzuki					
Topics and	d Answers:					
	S	chool			Hobby	
Pera Pera Universit		nance	2 nd year	Music	J-Pop	AKB48
Teacher C	Comments:	Keep talking!	Speak E	nglish!	GREAT communic	ation! X
Date:	Partner's	Name:				
Topics and	d Answers:					
Teacher C	Comments:	Keep talking!	Speak E	nglish!	GREAT communic	ation!
Date:	Partner's	Name:				
Topics and	d Answers:					
Teacher C	Comments:	Keep talking!	Speak E	nglish!	GREAT communic	ation!
-						
Date:	Partner's	Name:				
Topics and Answers:						
Tanchar	'ammants:	Kaan talkinal	Cnook E	nalichl	GREAT communic	ation!
Teacher C		neep taikiiiy!	Speak C	yiiəii!	GILAI COIIIIIUIIIC	audii:

SPEAKING TASK 1: All About Me

Preparation



Activity 1 Writing

Look at the TOPIC words and write down YOUR answers.

TOPIC	Answer		
4.0-11	I am a year student.		
1. School	I am studying at		
I <u>like / don't like</u> my s	chool because		
	<u>.</u>		
Extra:			
2. Hometown	I'm from		
Z. Hometown	It is famous for		
I <u>like / don't like</u>	because		
Extra:			
	NI I II I		
3. Live	Now, I live in		
0. 2.70	I have lived there for years.		
I <u>like / don't like</u> living inbecause			
Extra:			

4. Hobby	In my free time I like to		
	I also like to		
My favorite	reis		
Extra:			
	I have a part time job at		
5. Part-time Job	I don't have a part-time job.		
It is in	. I work there		
Extra:			
0 Transl	I like to travel because		
6. Travel	I don't like to travel because		
I have been to	I went for		
Extra:			
	I have people in my family.		
7. Family	I have brother(s) / sister(s).		
	I don't have any brothers / sisters.		
My father is	·		
Extra:			
Other:			

Activity 2 Speaking

Talk to **five** students in the class. Write down their name, and **three** key points about them. Use the conversation below to help you.

- A: Hi, let's be partners.
- B: OK.
- A: My name is **Keiko**. What's your name?
- B: My name is Takeshi. Nice to meet you.
- A: Nice to meet you too. So Takeshi, please tell me about yourself.
- B: Well I am a student ... and I am from...In my free time.... Please tell me about yourself Keiko.
- A: Well I go to ... and I am from...I live...
- B: It was nice to meet you.
- A: It was nice to meet you too. Bye.

1 Partner's Name:
Key Points:
2 Partner's Name:
Key Points:
3 Partner's Name:
Key Points:
4 Partner's Name:
Key Points:
5 Partner's Name:
Key Points:

Activity 3 Speaking – Timed Speaking Challenge

Talk to **four** new people and tell them about yourself. You must talk for at least one minute! Then listen to your partner talk about him/herself. Write down his/her name, two topics they talked about and the amount of time they talked.

Name	Topics	Time
e.g. Yuki	Hometown and Family	1 minute and 12 seconds
1		
2		
3		
4		

(HOMEWORK)

Next week you will give a presentation about YOURSELF (SPEAKING TASK 1)!

Key points:

- You must speak to other students about YOURSELF from 2 to 5 minutes. The longer you speak the more points you will get.
 - - Eye contact
- Smiling
- Using a loud voice

- Gestures
- Length of speech
- Fluency how much do you speak without stopping and thinking for a long time
- $\ensuremath{\mathcal{P}}$ You must write a speech and show/give it to the teacher for a grade.
 - ☆ The speech must have:
 - Introduction
 - Body it must include details about four different TOPICS
 - Conclusion
- $\ensuremath{\mathcal{J}}$ See the sample speech on pages 24 and 25 to help you.



SPEAKING TASK 1: All About Me

Self Introduction Sample / Writing

On pages 26-27 write a self introduction. Include an introduction, four-topics, and a conclusion like the sample below. You may write about any topics (school, part-time job, hometown, hobby, etc.), and you should include a lot of details.

A Written Self Introduction -Sample-



	Details
Introduction	Hello. My name is <u>Kentaro Suzuki</u> . Please call me ' <u>Ken'</u> . Today, I would like to tell you a little bit about me.
Topic 1: Hometown	I am from Sapporo in Hokkaido. Sapporo is famous for the Sapporo Snow Festival. This festival is held in February and you can see beautiful snow statues. My hometown is great because I can play ice hockey and go skiing in the winter. However, it is a little bit cold. In December and January it is about -10 degrees Celsius.
Topic 2: Live Now	Now I live in <u>Kachidoki</u> . Kachidoki is in Chuo-ku. It is on the Oedo-line, one stop past Tsukiji. I have lived in Kachidoki for four years I really like living in Kachidoki because it is very convenient. It is near the fish market, Ginza and Odaiba.

Topic 3: I go to Pera Pera University. I am a 1st year student and my major is English. I really like my university because the teachers are very good. They help me a lot. I also like my School university because the buildings are very new and clean. At my university I belong to the 'All Sports' club. In my club we play a new sport every weekend. I enjoy trying new sports with my friends so I think it is a fantastic club. Topic 4: In my free time, I like to do a lot of things. First of all, I love sports. My favorite sport is ice hockey. I play ice hockey every weekend at a rink near my house. I also like to Hobby travel. I have been to three different countries: America, Korea and Thailand. My favorite country is Thailand because it is very cheap. The people are very kind, and the beaches are beautiful. I also like listening to music. My favorite kind of music is rock, so I like to listen to bands like Linkin Park or Sum 41. Thank-you for listening to my presentation about me. Conclusion Comments and questions, please.

Word Count: 320 words

